

Lodge Farm Primary School

Charging and Remissions Policy



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Purpose

We believe all our pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra curricular) independent of their parents' financial means. This charging and remissions policy describes how we will do our best to ensure a good range of visits and activities is offered and, at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities.

General

1. No charge will be made in respect to admission to the school.
2. No charge will be made for activities which take place wholly or mainly during school hours, except in the case of individual music tuition.
3. No charge will be made for entering a pupil for any prescribed public examination for which the pupil has been prepared for by the school
4. Where a charge is made it is normally payable in advance.

Voluntary Contributions

1. Parents may be asked for voluntary contributions and if an activity cannot proceed without the benefit of such contributions parents will be told at the outset.
2. Where an activity is counted as wholly during the school day, no child will be excluded because his/her parents are unwilling to pay a voluntary contribution
3. Any charge made in respect of individual pupils will not exceed the actual cost of providing the optional extra activity, divided by the number of pupils willing to participate. The charge will not take into account the cost of staff already employed by the school.

Music

1. Where charges are made they will not exceed the actual cost of the lesson.
2. If individual music tuition is available the governors will make arrangements to ensure that pupils whose parents are unable to make a financial contribution are not excluded from the possibility of such tuition.

Extended Activities

1. A private Breakfast and After-School club operate on the school premises and fees are payable directly to them.
2. Additional activities provided by other agencies are optional and the agreement is with the provider regarding any charges and is notified before hand.

School Journeys

1. Residential trips are offered for all pupils in Year 6. The Governors hope that parents will encourage their children to take part in these valuable experiences but it is not compulsory.

School Property

1. The Governors reserve the right to charge parents if their child is found to be responsible for the wilful destruction or negligence of school property.

Arrangements for Monitoring and Evaluation

The Finance Committee of the Governing Body will monitor the impact of this policy receiving on an annual basis a financial report on those activities that resulted in charges being levied, the subsidies awarded (without giving names) and the source of those subsidies.